

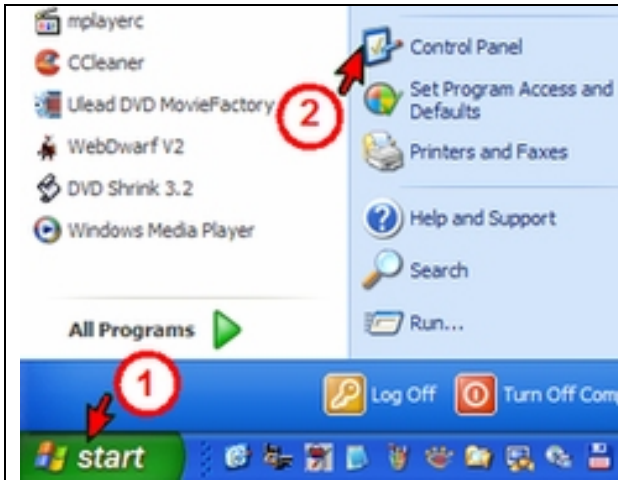


Coffee Break

Question on Software or Operating system.

Caps Lock Alarm.

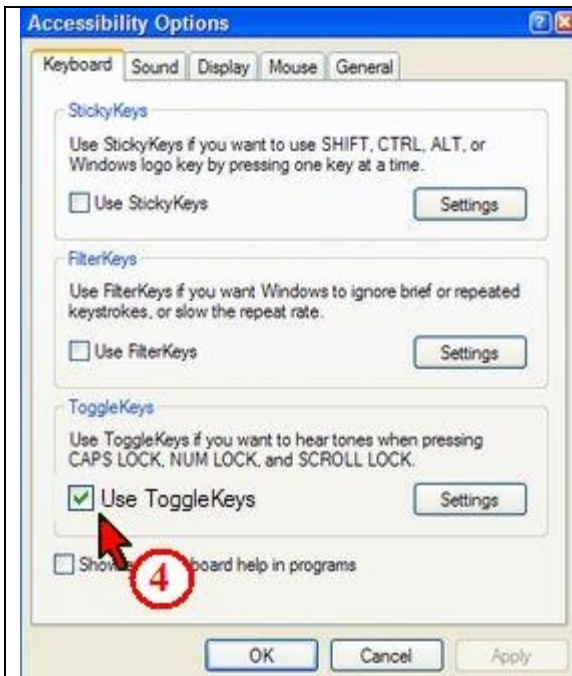
Have you accidentally hit the Caps Lock key? Sometimes a whole sentence is typed in before realising your mistake. You can set-up your computer to alert you when your finger wanders off and taps the Caps Lock key.



Go to (1) [start] then (2) click [Control Panel]



(3) Left click the [Accessibility Options] icon.



With the [Keyboard] tab open
(4) click [Use ToggleKeys] check box



(5) Click the [Sound] tab.
(6) Click the check box [Use SoundSentry].
(7) Pull down the Visual warning options.
(8) Select [Flash active window].
(9) Left click [Apply] then [OK].

Task completed.