




Coffee Break

Question on Software or Operating system.

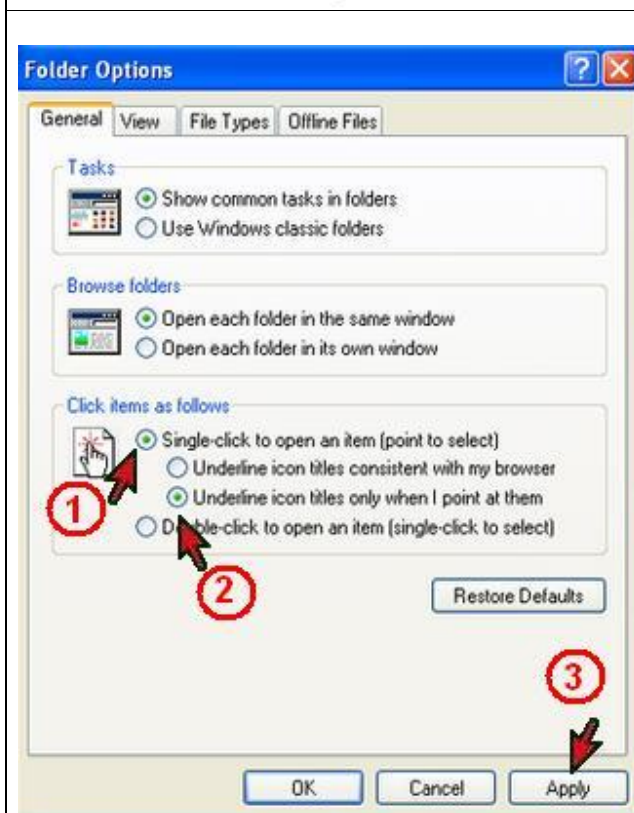
SINGLE MOUSE CLICK ON A DESKTOP ITEM.

Some of our members have trouble double clicking a desktop icon to open the program. Once you get the feel of double clicking it becomes second nature. Members get confused with the double clicking an icon, but once they open a program (Microsoft Word or image software) they only need to click the toolbar once to open the options. They become mystified as to why is this needed?

You can activate a single-click to open a desktop item by following these steps.



Open [Control Panel] and click on [Folder Options].



In the [Folder Options], select the [General] tab.

Left click on radio buttons,

- Single-click to open an item (point to select).
- Underline icon titles only when I point at them.
- Left click [Apply] then [OK].

The task is now completed.

When you point at a Desktop item it will underline the file name. One click will open the file.

If you don't like this option, return to [Folder Options] and left click [Restore Defaults] then click [Apply], [OK].