# Coffee Break

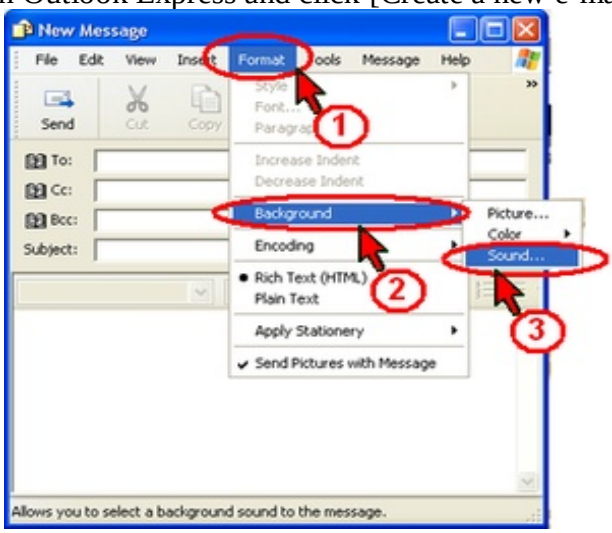
Question on Software or Operating system.

# How to Add Music to Your E-Mails.

If you have a special E-mail to send like a Birthday card, Christmas card, Easter card or a Wedding invitation you can add music to the E-mail for that special touch.
The instructions are for Outlook Express mainly because it is one of the most used E-mail clients.
The other reason for it popularity is that it comes with Windows operating system (XP).

## ADD MUSIC TO YOUR E-MAILS.

Open Outlook Express and click [Create a new e-mail].




Click [Format] then [Background] then [Sound]

Use [Browse] to find your sound file.

Choose to [Play the sound], the number of times.
Else click [Continuously] .
Click [OK].
Note: try to keep the sound file small else it will take a long time to download.

Finally write your e-mail and click [Send].

Sound files can be quite large at typical WAV file can be around 10MB per minute of music.

**You cannot use** an MP3 or WMA file as the background sound for an e-mail message in Outlook Express.

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WAV (or WAVE), short for Waveform audio format, is a Microsoft and IBM audio file format standard for storing audio on PCs.

With MP3, been a popular digital audio compression format, designed to greatly reduce the amount of data required to represent audio Outlook Express can't use this format.