



Coffee Break

Question on Software or Operating system.

Adding a Favourite Picture to Your User Account

Add a favourite picture to your 'User Account' to change the appearance of the log-on screen and the Start panel menu.

Click the Start button, choose Control Panel, and select User Accounts



Select User Accounts.



Click the account to change.



Click Change My Picture.



Choose the Browse option; My Pictures folder opens up, showing its contents.

Locate your saved picture, click its name, and click Open. Windows grabs your picture, shrinks it to thumbnail size, and places it as your account picture.



Note, a quick method to open User Accounts, Change my picture Browse is to click the image in the start menu.

You need to be the administrator to carry out this short-cut.