

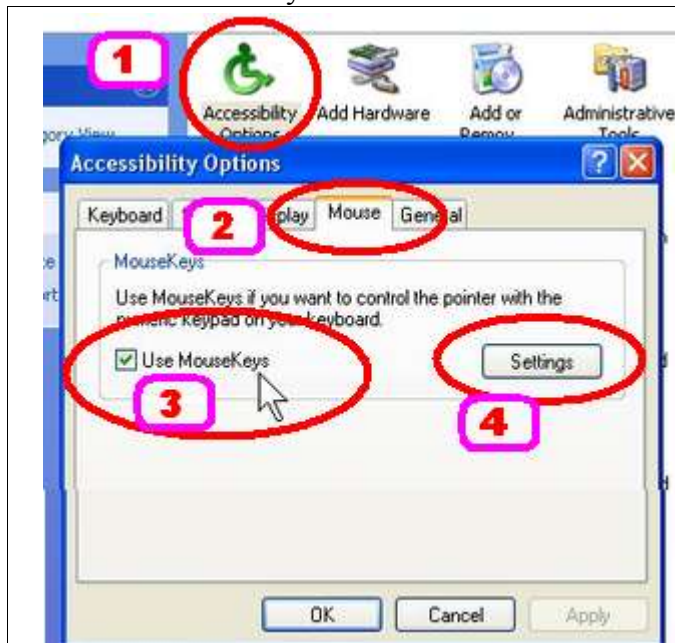


Coffee Break

Question on Software or Operating system.

Ever had your mouse start to give trouble and you want to finish a project?

Microsoft has provided for a keyboard mouse by using your numeric keypad to control the mouse cursor. Called MouseKeys which allows you to move the cursor pixel by pixel across the screen. Here is how to activate the MouseKeys feature: **Go to Start>> Control Panel>>**



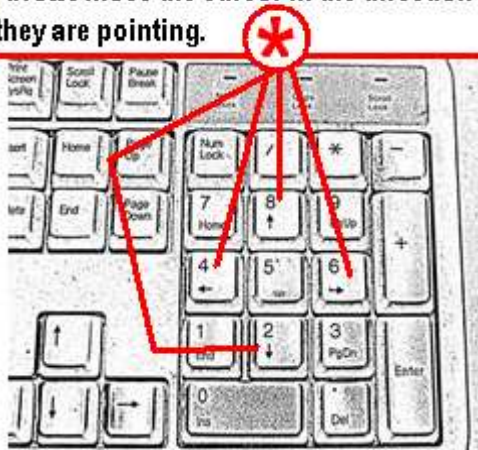
In the control panel menu,

1. Click Accessibility Options.
2. Click the Mouse tab.
3. Place a checkmark in the box titled: Use MouseKeys.
4. Click the settings button to adjust the pointer speed.



Click the settings button to adjust the pointer speed.
Click OK

Arrows move the cursor in the direction they are pointing.

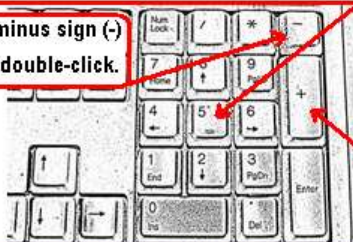


Keys 1 3 7 9 move cursor at an angle.

- To click, press 5 on your numeric keypad.
- To double-click, press the plus sign (+) on your numeric keypad.
- To right-click, press the minus sign (-) on your numeric keypad, and then press 5 to click, or press the plus sign (+) to double-click.
- •To click as if you were using both mouse buttons at once, press the asterisk (*) on your numeric keypad, and then press 5 to click or the plus sign (+) to double-click.
- •To switch back to standard clicking, press slash (/) on your numeric keypad.

To click, press 5 on your numeric keypad.

To right-click, press the minus sign (-) press the plus sign (+) to double-click.



To double-click, press the plus sign (+) on your numeric keypad.