



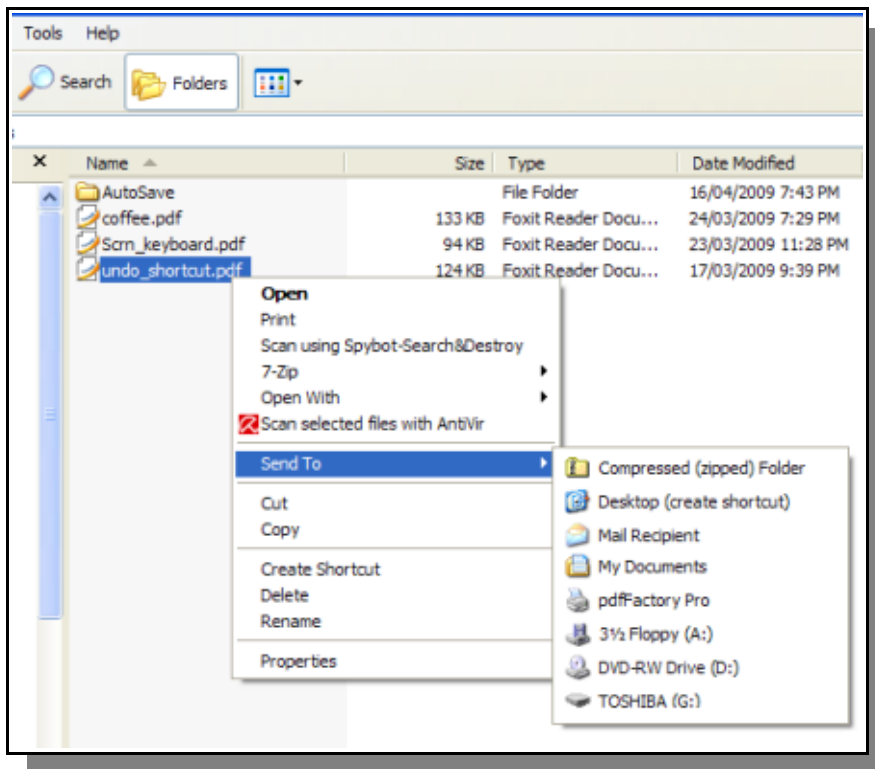
# Coffee Break

Question on Software or Operating system.

## What does the "send to" menu do?

If you right-click a file in Windows Explorer or My Computer, one of the options you'll get from the resulting menu is " Send To ". You can use this " Send to " option to send the file in question to another location, person, program, etc.

For example, one option is to Send To, desktop (shortcut) . You can use this option to create a desktop shortcut to the file your playing with.



You can also use it to send a file to a Flash Drive, CD-RW, an e-mail recipient and more. It's probably one of the most useful, yet unused, features of Windows.