



**Denrith Valley Seniors Computer Club Inc.**  
**Club Newsletter**

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Secretary: John Windle	Tel: 4731 2149	Member: Zillah Warner	Tel: 4729 3096
Treasurer: Bert Foster	Tel: 4754 3008	Member: Jim Tiberi	Tel: 4735 1981
Social Committee: Pat Mitchell, Zillah Warner, Anne Roddick		Webmaster: Tom Lehane	Tel: 4721 5375

Visit the clubs' web page for training courses [www.users.on.net/pvscc/training.htm](http://www.users.on.net/pvscc/training.htm)

Visit the clubs' web site [www.users.on.net/~pvscc/index.html](http://www.users.on.net/~pvscc/index.html)

*Weekly Schedule for Computer Courses*

<b>Mondays 9.30am to 11am</b> Beginners & Do your own thing. Tutor: Zillah Warner <b>11.00 am to 12.30 pm</b> Graphics. Tutor: Zillah Warner	<b>Tuesdays 9.30am to 11am</b> Beginners & Do your own thing Tutor Bert Foster
<b>Wednesdays 9.30am to 11am</b> Using the Software Tutor Tom Lehane	<b>Thursdays: 9.30am to 11am</b> <b>Card Making</b> , Beginners and Do your own thing. Tutors Clare Dixon & Zillah Warner
<b>Fridays: 9.30am to 11am</b> <b>Memories to TV</b> . Tutors John Windle, Norm Cobban: Beginners & Do your own thing. Tutor Alan Lees	Using <b>Microsoft Office suite</b> Fridays Tutor Jim Tiberi Class time 11.00 am to 12.30 pm

**Do your own thing' means learn Word, Publisher and Excel or browse the Internet.**

Due to the increase interest in Friday's morning class, **Memories on TV** there have been quit a few members turn up with their 35mm slides. Normally the slide scanner we have, catered for the members needs. But with the increase interest in converting 35mm slides and the slow speed of the flat bed scanner meant a long waiting time. To prevent any disappointment in not been able to scan their slides the club committee decided to purchase a Digital Photo Film/Slide Image Copier/Scanner. Our president, George Bell felt it was better to purchase 2 instead of just one.

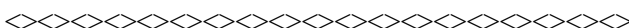


The camera type converter converts old 35mm slides and negative film into digital images, at a much faster rate than the flat-bed scanner. Can copy 3 slides in less than one minute. Slides and negative film are placed into a tray that aligns each properly; the touch of a button scans the image instantly.

It has a 5MP digital camera sensor that uses fixed focus and automatic exposure control and colour balance, resulting in clear digital images without loss of quality.

They can scan images up to 1,800 dpi and uses three white LEDs as a back light source resulting in a high quality image.

A further flat bed scanner with slide copying capabilities was donated to the club by a member who purchased a printer and scanner combination.



Jim Tiberi's Friday class 'Using Microsoft Office suite' is very popular with members. His class starts at 11.00am just after Memories on TV class finishes. It's a hands on class with Jim giving Instructions using the digital projector and printed handouts.



There is still room for more members to attend, Jim and his other mentors can help you catch up.

Images above show the class in progress.



## Sound System in the Computer Room.

To assist tutors when addressing large classes the club has purchased a wireless microphone address system. The wireless microphone allows the tutor to move freely among the class. The system uses the UHF bandwidth which is well away from our wireless connection to the Internet and Printer.

There are four loud speakers mounted in the ceiling, evenly spaced to give good coverage in the computer room.

The tutor has a small transmitter pack and lapel clip microphone which give the class tutor greater freedom to assist at a members computer keyboard.



Image shows wireless receiver & amplifier.

### Labeling your CD or DVD Disc

There are several different labeling methods available for writeable DVD discs ranging from hand writing, to adhesive labels, specialised devices that print directly onto the disc surface.

#### Hand Writing

By far the quickest and least expensive way to label a disc is to simply write on its top surface. Using a soft fibre or felt-tipped permanent marker is preferable but be aware that the solvents in some types of inks can potentially damage the disc.

Avoid using ballpoint pens, pencils or other sharp writing instruments. As with CD-R and CD-RW the part of the disc least vulnerable to damage is the centre clamping or hub area.

Remember if you do have to write on a CD or DVD disc you should ensure that the pen you use is specially designed for the task.

You should not use an **ordinary felt tip pen**. Some felt tip pens contain Xylene and will attack the surface of the disc and, although this may not happen immediately, over a period of time the disc will degrade destroying the data it contains.

\$2 dollar stores sell felt tip pens, marked suitable for writing on CD and DVD, but not the word **suitable** which can also mean, acceptable or good enough. These pens use cheap ink and are not suitable for labeling CD or DVD discs.



“Bic” manufacturer a pen specially for writing on CDs or DVDs.

The produce name is 'Bic Mak It' available from OfficeWorks.

A pack of 2 cost \$2.95.

An other reliable brand “Pilot” is also available from OfficeWorks.



A pack of 4 cost \$8.98 and come in four colours.

*The Penrith Valley Seniors Computer Club has no affiliation with OfficeWorks.  
Editor.*

Pilot CD Marker Assorted Pk/4

### Adhesive Labels

A more attractive way to label a disc is to apply an adhesive label. Several manufacturers offer permanent marker, inkjet, solid ink and laser printer compatible products accurately designed for labeling discs as well as positioning devices to help with centering.

Sticky labels may not be the best choice when archiving important data as some types of label adhesives can react with and undermine the disc over time. Remember too that, once applied, labels should never be removed or repositioned. Even smoothing air bubbles can concentrate physical stresses in a small area and potentially damage the disc.

**Note:** Only use the specially designed labels, if you place other types of labels on the disc you can make the disc unbalanced and vibrate when in use which could damage your disc or DVD writer.

### Inkjet Printable Discs.

Inkjet printing technology has been available for many years and has proven extremely popular with consumers due to its high quality and cost effectiveness. Inkjet printers function by ejecting liquid ink from a print head onto the surface of a specially coated “inkjet-printable” disc. These special discs have an extra coating, called an Ink Absorption Layer (IAL), which receives the ink from the printer and allows it to stay in place long enough to properly dry.



Just a reminder to mark your Calendar for the club Christmas Party to be held on the 17<sup>th</sup> of December in the Activities Room, 11am to 1.30pm. You will need to place your name on the participant list at the class attendance table.

*The articles and comments are not associated with The Penrith Valley Seniors Computing Club Inc . Articles are intended as opinions and items of debate only.*



# Coffee Break

Question on Software or Operating system.

## Larger Quick-launch Icons

Modern monitors with their wide screen and higher resolutions make the icons on the taskbar smaller than normal. These Quick-launch toolbar icons can be made larger.



To make icons in your taskbar bigger, just **right-click** a blank area on the Quick Launch part (LH side where the programs are) of the Taskbar and select View, Large Icons.

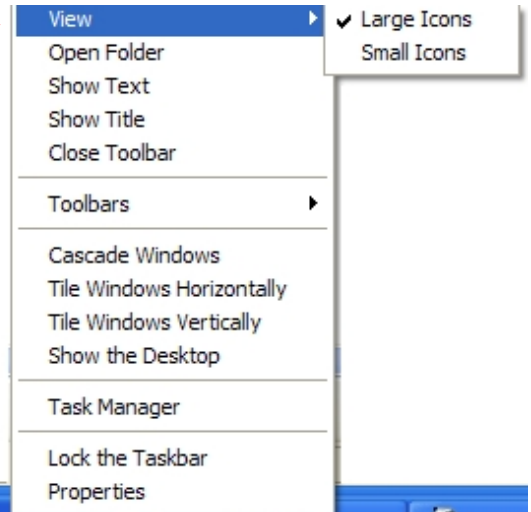
Right click here, between the 2 separator bars.



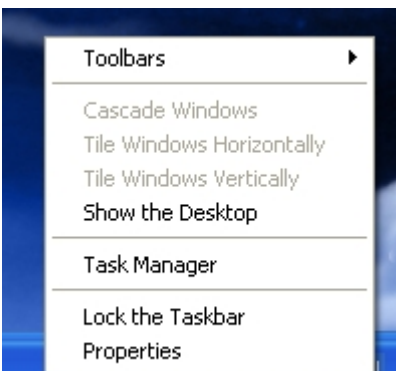
Separator bars

Select [View] and click [Large Icons]

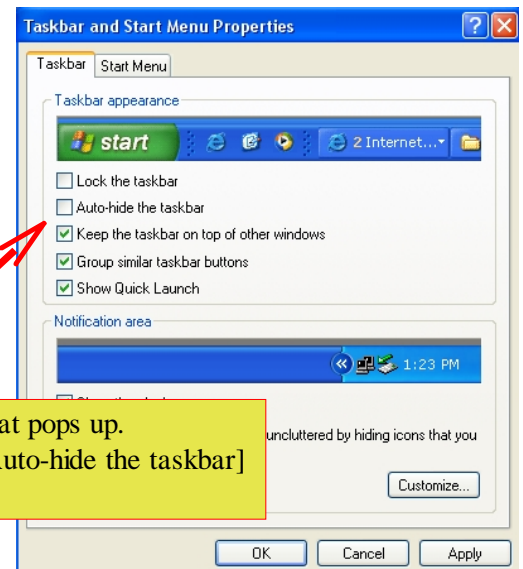
Note the larger taskbar icons



With larger icons it robs Real Estate on your desktop. You can hide the Taskbar which will give you a little bit more screen area.



Right-click any blank area on your taskbar and select [Properties].



From the menu that pops up. Place a tick in [Auto-hide the taskbar]