

STORMFRONT PRODUCTIONS

Music Tutoring Service

2012 TERMS & CONDITIONS PRIVATE & SAMARITAN COLLEGE

ENROLLED STUDENTS:

* ENROLLED STUDENTS commit to pay a pre-set and non-negotiable **Tuition Fee** for lessons - *generally delivered within a 6 month period* (1) -attracting a big saving because of that commitment.

* If you wish to pay only for the lessons you attend, CASUAL STUDENT lesson fees apply (*see page 2*).

The current teaching rate recommended by the council of the "Music Teachers Association of South Australia" (of which we are members) is \$63.00/hr

*Our 2012 Enrolled Students **Tuition Fees** are calculated to cover our annual operating costs, and many hours spent working outside of your attended lesson time, to provide a quality service at the discounted, affordable rates noted below:*

ENROLLED STUDENTS TUITION FEES:

(Payable by first lesson)

20 minute WEEKLY LESSON

(Available to primary aged only)

\$155 Tuition Fee per tutoring term

(\$310 minimum commitment)

30 minute WEEKLY LESSON

\$190 Tuition Fee per tutoring term

(\$380 minimum commitment)

50 minute WEEKLY LESSON

(Available to private students only)

\$270 Tuition Fee per tutoring term

(\$540 minimum commitment)

*(You may start at any time during the year - **Tuition Fees** will be calculated and adjusted accordingly).*

* ENROLLED STUDENTS are liable for their entire **Tuition Fee** in any case, and are considered enrolled for the remainder of that calendar year unless otherwise notified.

Three weeks' notice of cancellation is required. Cancellation fees will apply, calculated on individual circumstance.

It is the students' responsibility to attend their lessons and **Tuition Fees** are fully payable regardless of how many lessons a student chooses to attend. Please note that submitting an enrolment form may not allow you to start lessons immediately – you may be placed on a waiting list, and your enrolment will be valid for 6 months, with fees payable prior to the first lesson.

* ENROLLED STUDENTS must pay either **in full** at the start of each tutoring term of lessons, **OR repayments of 50%** of the Tuition Fee up-front and 50% paid prior to the last lesson of the course *may be available* upon consultation with your tutor depending on circumstance – *the first instalment must be received and approved prior to the commencement of lessons.*

* ALL accounts not paid in full by the due date will attract a **LATE FEE of \$25** per 14-day overdue invoice served.

* We will attempt to offer catch-up lessons at a mutually agreeable time (*although we are not bound to do so*) & will be considered **only when 24 hours notice of absence** is received. We do not make up missed lessons where no advance notice of absence is received. Students wishing to arrange catch-up lessons must do so before the end of the tutoring term in which the missed lesson occurred. Failure to do so voids our responsibility to make up any such lessons.

Any catch-up lessons not attended will be considered as made up.

* Private students are welcome to arrive up to 10 minutes early for lessons, and wait for 10 minutes after (*but please no more than 10 minutes*). By signing your enrolment form you indemnify us of any responsibility for supervising students or their property whilst waiting. We do not accept any responsibility for injury or damage to you or your property whilst attending lessons.

* Please respect your fellow students by arriving on time and being collected on time – and PLEASE also respect neighbours and students by entering and exiting premises quietly.

Physical injury or illness may prevent students from taking part in practically playing an instrument or singing - but remember we schedule & teach theory work & other fun activities to continue a student's musical education & development during these times. Please also remember that learning and achievement take application and dedication – you can't get anything out unless you put in!

CASUAL STUDENTS:

*CASUAL STUDENTS are not committed to a stated term of tuition, and are free to arrange their lessons on an "as needed" basis.

*CASUAL STUDENTS are welcome to arrive up to 10 minutes early for lessons - but please no more than 10 minutes as we are unable to supervise students while they wait and cannot be held responsible for their safety.

*Please respect fellow students by arriving on time and being collected on time.

*PLEASE also respect neighbours and students by entering and exiting premises quietly.

* Non-attendance of a casual lesson without notice will require payment within 7 days.

30-minute CASUAL STUDENT LESSON FEES:

(Payable at start of lesson)

SENIORS (High School & adult): **\$38**

JUNIORS (Primary school age): **\$28**

We cannot guarantee to necessarily provide "casual" lesson times from week to week.

SAMARITAN COLLEGE STUDENTS:

Further information

* During the school year, students undertaking instrumental and vocal tuition will do so on a set timetable. This means their weekly lesson (*of 20 or 30 minutes at Primary campuses, or 30 minutes at the Secondary campus*) will usually fall on the same day.

* As private contractors to the school, we are generally not informed of any excursions, camps, mass etc; which may preclude the student from attending their lesson – it is the families responsibility to inform us of any absences (*with at least 24 hours notice*) to be considered for any catch-up lessons. Samaritan College catch-up lessons may need to take place at our private venue.

* Lessons may occur from 8.30am, during normal school hours, (including recess) and ending no later than 4pm.

* Students will be given their own personal timetable, and Saint John's Campus students will be placed on a cyclic schedule so as not to miss the same lesson each week. Seniors may apply for permanent recess or lunch lessons, *subject to availability*.

* Samaritan College ENROLLED STUDENTS commit to pay set **Tuition Fees** for lessons (*generally delivered over two*

school terms) attracting a big saving because of that commitment. *This provides opportunity to develop skills, technique and musicianship –and for the school to maintain the services of private fulltime tutors.*

ALL STUDENTS:

* All credit card payments will only be charged after confirmation of enrolment is notified to you.

*⁽¹⁾ Commencement and finishing dates, teaching holidays and Public holidays will be confirmed at the start of each tutoring term, but may be subject to change.

* Your lesson time begins at the appointed lesson time - not when the student *arrives* for the lesson.

* Tutors other than the usual scheduled staff may (*rarely*) conduct a lesson due to illness or otherwise unavailability.

* All recorded music given to clients during Stormfront lessons are covered by a blanket AMCOS licence & remain the property of Stormfront Productions.

* Stormfront owns legal copies of all music tracks supplied to clients for rehearsal purposes. Stormfront does not encourage illegal downloading and sharing of music.

* Backing tracks for songs can be purchased from us at a small fee to cover licensing and copyright.

* All other recorded music supplied during Stormfront lessons are for "Student Study & Rehearsal" only. *Unauthorised copying, hiring, lending, public performance or communication to the public is strictly prohibited.*

* Students performing at any Stormfront events give permission for photos & video of themselves to be used by Stormfront for publicity & promotion unless otherwise expressly communicated to us.

* Students are not necessarily guaranteed a solo at any performances staged by Stormfront. Occasionally performance participation will incur extra fees to cover equipment, costuming, venue hire etc.

Stormfront is proud to offer performance events as an added bonus for students – they are not however a "given right". Each performance will require a signed permission slip before the stated deadline to allow for public liability insurance, APRA returns, venue hire, print deadlines, music purchases etc, and commitment to such events is expected to be taken seriously.

* Students will not be able to perform at Stormfront events if accounts are overdue.

PAYMENT OPTIONS:

- * **Cash** at your lesson
- * **Cheque or money order** made out to:
"Stormfront Productions"
- * **EFT or cash deposit** to our bank account at:
Commonwealth Bank of Australia
Account Name: **Stormfront Productions**
BSB: **064-162** A/C No: **1011 1867**
*Some financial institutions require 4162 1011 1867
as the account number, please use students last name & initial
as a reference & keep your receipt number*
- * **Visa & MasterCard** payments (*please ask for details*)

* In the event of unpaid fees and accounts we will take legal action to recover a debt & the client shall incur ALL costs of this debt collection.

* Lessons cancelled by Stormfront will be rescheduled, or carried forward in credit.

* Within these Terms & Conditions of Enrolment, "student(s)" and/or "client(s)" refer to the legal parent/guardians of dependants.

* We will not answer the phone during another student's lesson, but do check our messages between lessons during teaching times so please leave a message & we'll get back to you as soon as possible.

We do not return missed calls without a message. We prefer email as your point of contact for non-urgent enquiries, and SMS for notification of non-attendance.

* Students wishing to work on a particular song **MUST** bring that song with them on CD or USB, and bring any sheet music or lyrics sheets to their lesson.

This not only saves time during the lesson, but assists us in being able to give you the best possible service. Failure to bring a song or piece of music will result in learning or practising an archived song or music theory for that lesson. Our tutors are happy to set work, particularly for beginners, but also encourage the student to be "pro-active" in suggesting music that they would like to learn.

* If you have any questions or require a backing track or printed music - it is essential you tell us prior to your lesson (*preferably 48 hours notice*) so we can do our best to serve your needs by the time you leave.

Requests made AT the lesson may result in charts, printed music, or backing tracks not being available to you until following weeks.

* Students are to bring their books and instrument with them to every lesson! A dedicated USB is also a good tool for audio files and lyrics sheets.

Students learning more than one instrument should have a folder for each - we will not continue to reprint sheets for those who regularly forget their book.

* We reserve the right to refuse a song based on its content as a duty of care towards our students based on their age, ability and/or the appropriateness of the lyrics.

* Please ensure we have your correct email and mobile number, and that you inform us immediately of any changes of address.

Providing a valid email address to receive newsletters allows us to keep our prices down -please read your regular newsletters to stay abreast of all Stormfront events & information. Students may not be able to attend certain events if they miss deadlines.

* Backing track purchases, competition entry fees, capos and any other agreed extras can be added to student accounts and must be **paid in full** by the last lesson of that tutoring term.

* Prices are effective 1st January 2012 and may be subject to change at any time.

* Acceptance for re-enrolment may be based on past payment and attendance history.

* We reserve the right to cancel a student's tuition at any stage with forfeiture of the remaining **Tuition Fee** if inappropriate behaviour, non-attendance, obvious non-practice, or bad payment history ensues.

* We reserve the right to enrol students for a shorter lesson time than your indicated preference. This may be dependent on students' previous attendance history & application to lessons, lesson availability and consideration of student's age and ability.

***If you require further information or clarification:
STORMFRONT PRODUCTIONS***

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